What we need from you;

* The original or official (certified) copy of the death certificate
* The name of the Personal Representative(s)
* This form is a declaration that I am the personal representative of the deceased and have the legal authority to manage the estate.

|  |  |
| --- | --- |
| Name of the Deceased: |  |
| Account Number(s): |  |
| Address of Deceased: |  |

**Please ensure you read the below carefully before signing. By signing this agreement, authorisation is given to Barclays Partner Finance to;**

* Take lawful instructions from me as to the administration and settlement of any Barclays Partner Finance account(s) of the Deceased (the “Deceased’s Account”)

I confirm:

* I have read and accepted the terms of this agreement; and
* I am entitled, solely, to administer the Deceased estate, including the Deceased’s Account with Barclays Partner Finance; or
* That if any other person/s is/are entitled to administer the Deceased’s Account, I confirm I have their consent to accept this agreement and administer and settle the Deceased’s Account

By signing this agreement, I will be responsible for any losses or costs the Barclays group of companies suffers, where any other person being validly entitled to administer and settle the Deceased’s Account, as a result of relying on my instructions (“Indemnity”).

I give this declaration and Indemnity both in my personal capacity and as the Deceased’s personal representative.

|  |  |
| --- | --- |
| Full Name: |  |
| Relationship to the Deceased: |  |
| Address: |  |
| Signature: |  |
| Date of Signature: |  |

If you are a solicitor, completing this form on behalf of the deceased’s estate where no probate is being provided, please complete the below;

* I give this indemnity as the authorised estate of the Deceased
* I will be responsible for any losses or costs the Barclays group of companies suffers, where any other person being validly entitled to administer and settle the Deceased’s Account, as a result of relying on my instructions

|  |  |
| --- | --- |
| Solicitor Firm: |  |
| Solicitor Full Name: |  |
| Solicitor Signature: |  |
| Date: |  |

Frequently Asked Questions

Who can certify the copy of death certificate?

Certified copies are duplicates of documents which a person of professional standing has stated to be genuine copies of the original documents. The person certifying the document must:

* Sign, stamp and date the document and state in writing that it is a true copy of the original which they have seen
* Confirm their position (in line with acceptable certifiers below)
* Provide a contact telephone number and email address

People who can certify documents are:

* Employees of Barclays Group or Barclays Wealth, including Barclays Bank counter staff
* Post Office certification service
* A government department, member of staff or official
* A director, manager or bank counter staff of a bank or an authorised credit financial institution
* A director, company secretary or manager of an Approved Fiduciary Services Provider
* An Embassy, consulate or high commission officer in the country of issue
* A qualified lawyer or attorney, registered with the relevant national professional body
* A qualified accountant, registered with the relevant national professional body
* A notary public, a member of the judiciary, a senior civil servant or a serving police officer

Please note:

The person certifying the document may charge you a fee and should not be:

* Related to you
* Living in the same address
* In a relationship with you

What constitutes an Estate?

* Real estate
* Cash and Personal property
* Bank accounts
* Trusts and retirement accounts
* Securities
* Life insurance
* Taxable death benefits from pensions and annuities